



Cosmetology Syllabus

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Course Description:

This course will provide students the skills and experiences they need to become licensed Cosmetologists. Completing 1,000 hours of study, students will master skills in hair design, nail and skincare, personal appearance, communication, and business management. Students will learn and put into practice these skills through demonstrations on mannequins and by working with fellow students.

Students will be expected to complete general course units of study and demonstrate their understanding of the curriculum. The instruction will be a series of phases that include combinations of salon clinic interaction, practical skill sets, academic assignments, as well as lecture and demonstration. The course is comprised of fast-paced instruction in related studies and practical skills training.

Student assessment will be based on teacher observation, formal and informal assessment, projects, self-reflection, and both academic and skill development assessments.

Students will have the opportunity to earn their Cosmetology licensure by successfully completing this rigorous program.

Units of Study:

- Salon Ecology
- Professional Development
- Hairstyling
- Design Decisions
- Haircutting
- Salon Business
- Chemical Texturizing
- Chemistry
- Electricity
- Anatomy
- Nails Theory
- Manicuring
- Pedicuring
- Skin
- Facials
- Makeup
- Upstyling
- Wet Styling
- Thermal Styling
- Hair Removal
- Portfolio Development
- Marketing Using Social Media
- Cosmetology Math
- Shampooing
- Conditioning
- Draping
- Hair Analysis
- Conditioning Treatment
- Client Service
- Advanced Cosmetology Specialties
- Braiding
- Workplace Readiness
- Employability
- And many, many more!

Classroom Expectations and Goals:

- Adhere to the Program Expectations created annually by the class and posted in the classroom.
- Follow the HACTC Mission Statement: Respect. Engage. Learn. Work. Serve. Grow.

Assignment Policy:

Students will be required to complete a minimum of 30 minutes of homework each night. Students will be expected to master each skill before moving on to the next unit.

Grading Categories and Weights:

Communication	10%
Teamwork & Leadership	10%
Problem Solving & Critical Thinking	10%
Technical Skill	70%
Total	100%

Industry Recognized Credentials:

- Barbicide Certification
- SP2 Cosmetology Safety and Sanitation Certification
- Conover® Workplace Readiness
- WorkKeys National Career Readiness Certification (NCRC)
- Cosmetology Licensure

Common Standards Assessed in Every Program:

Communication: ESS02.01 Select and employ appropriate reading and communication strategies to learn and use technical concepts and vocabulary in practice.

Leadership and Teamwork: ESS07.03 Employ teamwork skills to achieve collective goals and use team members' talents effectively.

Technical Skill: ESS10.01 Employ information management techniques and strategies in the workplace to assist in decision-making.

Problem Solving/Critical Thinking: ESS03.01 Employ critical thinking skills independently and in teams to solve problems and make decisions (e.g., analyze, synthesize and evaluate).

Embedded Credit: Science

Articulation Agreements:

- New England School of Hair Design
- Keene Beauty Academy
- Michael's Paul Mitchell Academy

Standards Unique to Cosmetology:

HMC07.01 Model behaviors that demonstrate support for the organization's mission and ensure quality service in order to provide quality human services to clients.

ESS01.02 Demonstrate language arts knowledge and skills required to pursue the full range of post-secondary education and career opportunities.

ESS02.02.05 Communicate effectively with customers and employees to foster positive relationships.

HMC07.01.02 Establish working relationships with all levels of personnel. Use interpersonal skills to build effective working relationships.

HMC06.01 Describe, assess, and demonstrate rules and laws which should be followed in a human service setting to promote occupational safety and health.

HMC06.01.04 Implement procedures to protect the health and safety of all individuals.

ESS01.01.03 Pass certification tests to qualify for licensure and/or certification in chosen occupational area.

HMPD01.03 Apply principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide broad-range personal care services.

ESS01.04 Demonstrate science knowledge and skills required to know and understand the importance of employability skills. Explore, plan, and effectively manage careers. Know and understand the importance of entrepreneurship to manage careers. Know and understand the importance of entrepreneurship skills.