



Automotive Technology Program Expectations

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Students must be ready to:

- Interact with Ms. Gilman and other adults connected to the program as though they are your employers. In many ways, the Auto Tech program is run like a business. As your “employers,” Ms. Gilman and the HACTC team have final say on all projects and assignments.
- Be present, on time, in-person and fully engaged to benefit from the experiential, hands-on, and collaborative learning environment. There is no substitute for missed class time and shop time and students may not refuse to participate in classroom or shop activities.
- Work about a half session in the classroom and then a half session in the shop - each day varies depending on depth of topic or length of projects.
- Consistently and completely adhere to all safety expectations and pass all Unit One safety tests to continue in the program and to use tools and equipment.
- Wear clothing and PPE that meets the Auto Tech dress code for shop safety, including:
 - Closed, reinforced-toed work shoes/boots
 - Long pants and shirts that cover the midriff and shoulders (no loose clothing)
 - Safety glasses must be worn AT ALL TIMES (over eyeglasses, too)
 - No jewelry
 - Hair must be tied back and not hang loose
 - No personal music devices or earbuds allowed
 - Sign a cellphone contract and store cell phones in their designated area during class
- Work collaboratively as a team, and interact positively and professionally with students, school staff, customers and community members at all times.
- Use professional, customer-appropriate language at all times.
- Engage with daily classroom assignments involving math, reading, writing and science.
- Independently read and comprehend industry texts, publications, and safety training modules.
- Independently, reliably and safely execute directions and instructions that are delivered orally in the shop.
- Work safely, efficiently, and independently with hazardous tools and materials that require well-developed hand-eye coordination and precise motor skills.
- Be able to lift 40 lbs.
- Be able to stand, bend, and kneel for extended periods of time.
- Participate in the Career Technical Student Organization, ACE.
- Accept and apply instructor feedback to improve skills and complete customer-quality repairs.
- Maintain clean, safe and organized shop area, toolbox, and tools.
- Be able to work efficiently and productively in a noisy environment - lifts, air tools, air compressors, ventilation, etc.

- Actively pursue obtaining a driver's license before or during Level 1. (Students must have a driver's license to move shop vehicles. Student learning opportunities will be limited if they do not have a driver's license by the beginning of their second year.)