



Building Trades Program Expectations:

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- The majority of the time we will be at the house working, with occasional scheduled times working in the shop.
- Proper work gear must be worn at all times while at the house or working in the shop.
 - HOUSE ATTIRE: work boots, hard hats, safety glasses/goggles, and long pants or shorts cargo type or jeans.
 - SHOP ATTIRE: work boots, safety glasses/goggles, and long pants or shorts (cargo type) or jeans.
- Safety testing is required on all power tools, ladders, scaffolding and rigging systems, and a score of 100% on the written and practical is required before use of that tool.
- Academic:
 - Addition, subtraction, multiplying and dividing of whole numbers, fractions, and decimals
 - The ability to read a tape measure
 - High school level reading and writing skills
- Communication: Speaking respectfully and professionally during your scheduled time at the HACTC is required. This includes on the bus to the house.
- A respectful attitude toward your instructors and peers.
- There will be no cell phone use during your scheduled time in Building Trades. Cell phones will be placed in your locker, or at a pre-determined location, as you arrive to class.
- DAT's (Digital Assessment Tools) are a requirement and will be worked on weekly.

- WORK ETHIC: being punctual and acting professional are expected during your time in Building Trades.
- No horseplay during your time in Building Trades.
- The Building Trades tools that we will be using in the shop and at the house are to be taken care of and not abused. If you are assigned a tool to use, it is your responsibility to return it in the condition it was given to you. The Building Trades tools are not to be taken apart, modified, or written on.
- If a tool you're given to use is broken or breaks while using it, you will bring it to the instructor's attention immediately.
- All power tools will be placed on the ground or floor after use. This is for safety and so that we continue to have tools that work. Many times a student places a circular saw or other power tool on a workbench, saw horse, or half wall and it ends up falling off and getting damaged.
- If you're using any tool on a ladder, that tool or tools comes down off the ladder each time you do, even if you need to use it again.
- You will be assigned a computer and will only use that computer unless permission is given to use a different one.
- No drawing or writing on anything in the shop or at the house.
- Students will mostly work in assigned teams to complete tasks at the house or in the shop.